



## PALACKÝ UNIVERSITY OLOMOUC

### FACULTY OF ARTS – Facts sheet

#### Institution

<b>Name of the institution</b>	Univerzita Palackého v Olomouci / Palacký University Olomouc
<b>Erasmus Code</b>	CZ OLOMOUC01
<b>EUC</b>	46413-EPP-1-2014-1-CZ-EPPKA3-ECHE
<b>Website</b>	<a href="http://www.upol.cz/en">www.upol.cz/en</a>
<b>Visiting Address</b>	Křížkovského 8, 771 47 Olomouc, Czech Republic (EU)
<b>Website for Exchange students</b>	<a href="http://www.international.upol.cz/en/exchange-programmes/im-an-exchange-student/">www.international.upol.cz/en/exchange-programmes/im-an-exchange-student/</a>
<b>EWP (Erasmus+ KA131)</b>	Connected from October 2022 (in-house system IS/STAG)
<b>Erasmus Institutional Coordinator</b>	Yvona Vyhnánková
<b>Contact details</b>	Tel.: +420 585 631 041, <a href="mailto:yvona.vyhnankova@upol.cz">yvona.vyhnankova@upol.cz</a>
<b>Contact details of the central IRO staff</b>	<a href="https://international.upol.cz/en/about-us/contacts/">https://international.upol.cz/en/about-us/contacts/</a>

#### Faculty of Arts

<b>Name of the institution</b>	Palacký University in Olomouc
<b>Name of the faculty</b>	Faculty of Arts
<b>Visiting address</b>	Křížkovského 10, building C, 771 80 Olomouc, Czech Republic (EU)
<b>Website</b>	<a href="https://www.ff.upol.cz/en/">https://www.ff.upol.cz/en/</a>

## Main contacts

<b>Contact person</b>	Martin Elbel
<b>Responsibility</b>	Vice-dean for International Relations
<b>Contact details</b>	Tel. +420 585 633 257, <a href="mailto:martin.elbel@upol.cz">martin.elbel@upol.cz</a>

<b>Contact person</b>	Dominika Ďurišová
<b>Responsibility</b>	Incoming students from the People's Republic of China, EWP agreements
<b>Contact details</b>	Tel. +420 585 633 665, <a href="mailto:dominika.durisova@upol.cz">dominika.durisova@upol.cz</a>

<b>Contact person</b>	Simona Černá
<b>Responsibility</b>	Incoming students and academic staff
<b>Contact details</b>	Tel. +420 585 633 496, <a href="mailto:simona.cerna@upol.cz">simona.cerna@upol.cz</a>

<b>Contact person</b>	Jana Hořáková
<b>Responsibility</b>	Outgoing students and academic staff
<b>Contact details</b>	Tel. +420 585 633 014, <a href="mailto:j.horakova@upol.cz">j.horakova@upol.cz</a>

<b>Contact person</b>	Marie Sieberová
<b>Responsibility</b>	Erasmus BIPs, EWP agreements
<b>Contact details</b>	Tel. +420 585 633 176, <a href="mailto:marie.sieberova@upol.cz">marie.sieberova@upol.cz</a>

<b>List of Erasmus+ Departmental Coordinators (persons responsible for LA's in EWP)</b>	<a href="https://www.ff.upol.cz/en/exchange-students-and-guests/international-relations-office/">https://www.ff.upol.cz/en/exchange-students-and-guests/international-relations-office/</a>
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## Requirements and additional information

<b>Website for Exchange students &amp; guests</b>	<a href="https://www.ff.upol.cz/en/exchange-students-and-guests/short-exchange-programmes/">https://www.ff.upol.cz/en/exchange-students-and-guests/short-exchange-programmes/</a>
<b>Calendar</b>	<a href="https://www.ff.upol.cz/en/exchange-students-and-guests/study-information/">https://www.ff.upol.cz/en/exchange-students-and-guests/study-information/</a>
<b>Nomination and application deadlines</b>	Winter semester: May 15 (visa students) May 31 (non-visa students) Summer semester: October 15 (visa students) October 31 (non-visa students)
<b>Course catalogue</b>	<a href="https://www.ff.upol.cz/en/exchange-students-and-guests/study-information/">https://www.ff.upol.cz/en/exchange-students-and-guests/study-information/</a>
<b>Practical guide (visa, accommodation etc.)</b>	<a href="https://www.upol.cz/en/students/exchange-students/">https://www.upol.cz/en/students/exchange-students/</a>

<b>Student services at the UP</b>	<a href="https://www.upol.cz/en/services/for-students/">https://www.upol.cz/en/services/for-students/</a> or <a href="https://www.ff.upol.cz/en/exchange-students-and-guests/useful-information/">https://www.ff.upol.cz/en/exchange-students-and-guests/useful-information/</a>
<b>Students with special needs</b>	<a href="https://www.upol.cz/en/welcome-office/health-well-being/#c66933">https://www.upol.cz/en/welcome-office/health-well-being/#c66933</a>
<b>Minimum number of ECTS (exchange study stay)</b>	20 ECTS per 1 semester / 40 ECTS per 2 semesters

## Grading system

Palacký University has an electronic system that produces the transcripts. The transcripts clearly indicate the results and it states the following:

### (2) Grading:

#### (a) Description of the institutional grading system:

- A .. Excellent
- B .. Very good
- C .. Good
- D .. Satisfactory
- E .. Sufficient
- F .. Failed
- R .. Satisfactory completion of course. I.e. rating is outside the range listed above - no grade, credits only
- U .. Unsatisfactory completion of course. I.e. rating is outside the range listed above - no grade, no credits (fail)

A	B	C	D	E	F
100-90	89-80	79-70	69-60	59-50	<50
1,0	1,5	2	2,5	3	4
Excellent	Very good	Good	Satisfactory	Sufficient	Failed